



**BOX OFFICE SUPERVISOR
(Full-time)**

**BOX OFFICE ASSISTANTS
(Full-time and Part-time)**

The Helix, Dublin's New Centre for the Performing Arts, has recently opened its doors. Due to the large demand for tickets we are looking to recruit additional personnel to staff our Box Office.

Successful candidates will have good telephone and customer care skills, be proficient in windows-based software and be prepared to work in a team environment in a very busy Box Office. Previous Box Office experience would be an advantage.

Please forward a CV with covering letter to:

**Business Manager,
The Helix, Collins Avenue, Dublin 9.
Email: damian.downes@thehelix.dcu.ie**



Closing date: 11 November 2002.

Dublin City University is an equal opportunities employer.

Dublin City University
Ollscoil Chathair Bhaile Átha Cliath