



Faculty of Engineering and Design

ADMINISTRATIVE ASSISTANT (Permanent)

Candidates must have a primary degree or equivalent, a strong administrative background and familiarity with information systems. Experience of computerised financial systems is desirable.

Salary: €28,805 - €39,271

Closing date: 20 December 2002.

Application forms are available from:

**Human Resources Office,
Dublin City University, Dublin 9.
Tel: (01) 700 5149
Email: hr.applications@dcu.ie**

**Further particulars are available on:
<http://www.dcu.ie/personnel/posts/index.html>**

Dublin City University is an equal opportunities employer.

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