

Applications are invited from suitably qualified staff for the following position:

**The Centre for Consumption Studies at DCU
Secretary II Part-time – 1 day per week (Temporary 9 Month Contract)**

This vacancy is open to staff who meet the following criteria:

- Leaving Certificate or equivalent
- Recognised Secretarial Course
- 3 years relevant experience

Please note that permanent staff must have completed their probationary period.

This vacancy is also open to existing Grade II staff who may wish to transfer.

Application forms and further details may be obtained from the Human Resources Department and on the internal vacancy web site. <http://www.dcu.ie/vacancies/index.shtml>

Closing date for receipt of completed application forms is Friday 22nd December 2006.