

Public Affairs and Media Relations Office

Public Relations Officer

Principal Duties and Responsibilities:

The Public Relations Officer will have specific responsibility for multimedia output dealing with internal and external communications. The job involves graphic design of magazines, brochures invitations and the entire range of published output from a University, photography and web and print applications.

The role will include responsibility for contributing to the general public relations work, gathering information within the University, producing news releases, sending them out and dealing with journalists calls.

It will also include other duties, which may be assigned from time to time by the Director of Public Affairs.

Salary scale: €34,465 - €47,072

Closing date: 11th November 2005