

Applications are invited from suitably qualified staff for the following temporary position.

**School of Nursing
Secretary Grade III (Contract till May 2007)**

This vacancy is initially open to DCU staff who meet the following criteria;

- Leaving Certificate
- Recognised Secretarial Course
- 5 years relevant experience.
- Please note staff must have successfully completed their probationary period

This vacancy is also open to existing Grade III staff who may wish to transfer.

Closing date for Grade III position: 22nd November 2006.

Application forms and further details can be obtained from the Human Resources Department and on the internal vacancy web site <http://www.dcu.ie/vacancies/index.shtml>