

Applications are invited from suitably qualified staff for the following position:

**Registry**

**Senior Administrative Assistant Grade V (Contract till September 2007)**

This position is open to Administrative Assistants (Grade IV) who have a minimum of three years relevant experience at Administrative Assistant level.

In addition, this vacancy is also open to existing Senior Administrative Assistants who may wish to transfer.

Please note that permanent staff must have successfully completed their probationary period.

Application forms and further details may be obtained from the Human Resources Department and on the internal vacancy website.

<http://www.dcu.ie/vacancies/index.shtml>

**Closing date for receipt of applications: 2<sup>nd</sup> November 2006.**