

Dublin City University Student Affairs

Sport and Recreation Officer (Grade VI)

Over the past number of years, Dublin City University has spent over €15 million on its indoor and outdoor sports facilities. These include a high-quality indoor sports complex catering for a wide range of sports and activities, eight pitches (seven grass and one synthetic), with their own pavilion, and a new 25-metre swimming pool with associated facilities.

The Sport & Recreation Officer has overall responsibility for the sport and recreation service offered to our students and reports directly to the Director of Student Affairs. Candidates must possess a qualification in recreation or leisure management and must have a minimum of three years recreation management experience, preferably in a university-level environment. Candidates should possess excellent leadership skills, have a commitment to quality assurance, and have excellent communication skills.

Duties of the Post:

- Promoting the three objectives of the Sport & Recreation Service: participation in sport by as many students as possible (the 'sport for all' philosophy), facilitating the development of the sports clubs, and supporting elite sports persons)
- Management and development of the University's Sports Scholarship scheme
- Assisting in securing sponsorship for sporting activities and for sports scholarships
- Overseeing the coaching arrangements for all DCU sports clubs
- Co-ordinating access by student clubs and individual students to the University's indoor and outdoor sports facilities in accordance with agreements negotiated with the management of the sports facilities
- Ensuring that the highest standards of safety are maintained in all student sporting activities and events
- Liaising as appropriate with counterparts in other universities, sports organisations and community groups
- Being an active member of the Sports Clubs Committee
- Performing such other duties related to the post as assigned from time to time by the Director of Student Affairs.

This position is open to candidates who meet the following criteria:

Essential:

- Degree in Recreation / Leisure Management
- A minimum of three years relevant experience in a university / third level environment

Desirable

- Firm knowledge and understanding of third level sport
- Previous sport development experience to include increasing participation in sport, developing sports clubs and working with talented/elite athletes
- Excellent organisational and communication skills
- Working with elected student committees

The duration of this contract is approximately 11 months.

Salary Scale: €48,205 - €70,337

Closing Date: Wednesday 25th October 2006