

CERTIFICATE OF STAY

To be completed by your host institution

This form should be completed by the institutional exchange coordinator at your host institution on arrival and at the time of departure. **NB:** Grant payments can only be released once the International Office at Dublin City University has received this form upon your arrival. Also the fully completed form should be sent to the International Office at the time of departure to verify your stay abroad.

On Arrival

I hereby confirm that the following student from Dublin City University

Name of Student:

Has registered as an ERASMUS exchange student at:

Name of host institution:

In the Faculty/Department of:

For the period:/...../2010 to/...../2011

Signature: Name:

Position: Date:

.....
Institutional Stamp

On Departure

I hereby confirm that the above named student from Dublin City University has completed the full study period as indicated above.

Signature: Name:

Position: Date:

.....
Institutional Stamp

Please return the completed form to:

Exchange Coordinator, International Office, Dublin City University, Glasnevin, Dublin 9, Ireland.
Fax: +353-1-700 8698