

## **Visa Request Information**

ALL VISA REQUESTS MUST BE MADE BY FRIDAY NOVEMBER 18<sup>TH</sup> 2011.

Any request after this date will NOT be accepted.

ANY REQUEST NOT CONTAINING THE REQUIRED ELEMENTS WILL NOT BE DEALT WITH.

VISA CONFERENCE SUPPORT LETTERS ARE NOT BINDING.

ALL VISA REQUESTS MUST INCLUDE THE FOLLOWING:

FIRST NAME

LAST NAME

PHONE NUMBER (HOME)

PHONE NUMBER (WORK)

EMAIL

DATE OF BIRTH

PLACE OF BIRTH

NATIONALITY

GENDER

OCCUPATION

PASSPORT NUMBER

PASSPORT ISSUE DATE

PASSPORT EXPIRY DATE.

ALL THIS INFORMATION MUST BE TYPED, SENT IN THE BODY OF AN EMAIL

A SCANNED PDF COPY OF THE PASSPORT MUST BE ATTACHED.

ALL THIS INFORMATION MUST BE SENT TO [jean-philippe.imbert@dcu.ie](mailto:jean-philippe.imbert@dcu.ie)

IT IS THE RESPONSIBILITY OF THE POTENTIAL DELEGATE TO ENGAGE WITH THEIR RESPECTIVE EMBASSIES